

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF CLIFFSIDE PARK

June 1, 2020

Meeting called to order at 9:30A.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement. **Meeting was conducted via conference call due to COVID-19 Pandemic.**

PRESENT:

Peter Colao, Chairman
Ralph Calabrese, Vice Chairman
Janet Merrill, Commissioner
Harry Guttilla, Commissioner
Vito Candela, Commissioner
Vincent Conforti, Commissioner

ABSENT

Paul Marino, Attorney

ALSO PRESENT

Joseph Capano, Executive Director
James Santasiero, Assistant Executive Director
Michael Turek, Maintenance Coordinator
Linda Philips Perez, Senior Coordinator
William Katchen, CPA

Joseph Capano, Executive Director, asked if there were any corrections, additions, or deletions to the minutes of the May 4, 2020 regular meeting. Motion to approve the minutes of the May 4, 2020 regular meeting made by Commissioner Colao, seconded by Commissioner Conforti. Vote of the board was ayes, four – nays, none -abstain, one.

- **COVID 19 Virus** – Update.
- **Accounting & Sewer Maintenance RFP's** – Discussion.
- **Vacant Apartments** – See attachment A
- **Section Eight** – See attachment B
- **Investments** – See attachment C

Chairman's Report- Chairman Colao had no formal report.

Finance Committee – William Katchen, CPA, gave an update on Audit extended date during the COVID-19 Pandemic.

Buildings and Grounds Committee –Joseph Capano, Executive Director, gave an update on the ongoing maintenance related projects. Concrete/Paving Phase I project is complete. Various apartments are being turned over for June/July occupancy. Maintenance team is aggressively cleaning and sanitizing buildings during COVID-19 Pandemic. Summer projects were discussed and will get started.

Personnel Committee – Yearly summer help will be here assisting. All summer help must adhere to CDC and Housing Authority COVID 19 guidelines.

Activity Center Report – Linda Phillips Perez, Senior Coordinator, gave the Board an update on Senior Activity Center. During the COVID-19 Pandemic we continue to serve homebound meals to tenants in buildings and residents in Cliffside Park and Fairview. Virtual exercise and wellness classes are ongoing. Joseph Capano, Executive Director, spoke about COVID-19 re-opening plan for Senior Center.

Old Business – 2005 Senior Transport Bus was auctioned off for \$1,700.00.

New Business – None.

Resolutions No.27-2020 to 31-2020 were discussed and Motion made by Commissioner Colao seconded by Commissioner Merrill. Vote of the board was ayes, six nays, none on all Resolutions.

Resolution No.27- 2020: (Award of Accounting Services Contract) Motion made by Commissioner Colao seconded by Commissioner Merrill. Vote of the board was ayes, six nays, none.

Resolution No.28- 2020: (Award of Preventive Sewer Maintenance Contract) Motion made by Commissioner Colao seconded by Commissioner Merrill. Vote of the board was ayes, six nays, none.

Resolution No.29- 2020: (Award of A/E Services Hallway Upgrades (Terrace View)) Motion made by Commissioner Colao seconded by Commissioner Merrill. Vote of the board was ayes, six nays, none.

Resolution No.30- 2020: (Payment to Picerno Giordano Construction) Motion made by Commissioner Colao seconded by Commissioner Merrill. Vote of the board was ayes, six nays, none.

Resolution No.31- 2020: (June Bills 2020) Motion made by Commissioner Colao seconded by Commissioner Merrill. Vote of the board was six – nays, none.

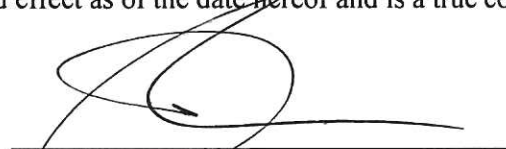
Commissioners' Comments – None.

The Executive Director opened the meeting to the public. No one was present. Public portion was closed.

Motion made to adjourn by Commissioner Calabrese seconded by Commissioner Guttilla Vote of the board was ayes, six - nays, none.

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Cliffside Park Housing Authority of the Borough of Cliffside Park, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Monday, June 1, 2020 at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.



Joseph Capano, PHM
Executive Director/Secretary

RECORD OF BOARD OF COMMISSIONERS VOTE ON ADOPTION				
BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
PETER COLAO	/			
RALPH CALABRESE	/			
VITO CANDELA	/			
VINCENT CONFORTI	/			
HARRY GUTTILLA	/			
JANET MERRILL	/			