

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF CLIFFSIDE PARK

November 4, 2019

Meeting called to order at 4:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement.

PRESENT:

Peter Colao, Chairman
Ralph Calabrese, Vice Chairman
Harry Guttilla, Commissioner
Janet Merrill, Commissioner
Vincent Conforti, Commissioner

ABSENT

Vito Candela, Commissioner

ALSO PRESENT

Joseph Capano, Executive Director
James Santasiero, Assistant Executive Director
Paul Marino, CPA Attorney
William Katchen, CPA
Linda Phillips Perez, Senior Coordinator
Michael Turek, Maintenance Coordinator

Joseph Capano, Executive Director, asked if there were any corrections, additions or deletions to the minutes of the October 1, 2019 regular meeting. Motion to approve the minutes of the October 1, 2019 regular meeting made by Commissioner Guttilla, seconded by Commissioner Merrill. Vote of the board was ayes, three – nays, none, abstain-two.

- Commissioner Vincent Conforti – Welcome.
- Audit FYE 3/31/2019 – Certifying Audit.
- Election of Chairman & Vice Chairman 2 Year Term – Motion to appoint Chairman Colao to 2-year term as Chairman of Cliffside Park Housing Authority made by Commissioner Guttilla, seconded by Commissioner Conforti. Vote of the board was ayes, five – nays, none.

Motion to appoint Commissioner Calabrese to 2-year term as Vice Chairman of Cliffside Park Housing Authority made by Commissioner Guttilla, seconded by Commissioner Conforti. Vote of the board was ayes, five – nays, none.

- Vacant Apartments – See attachment A
- Section Eight – See attachment B
- Investments – See attachment C

Chairman's Report- Chairman Colao welcomed Commissioner Conforti as new Commissioner to Cliffside Park Housing Authority. Wished him the best of luck. Commissioner Conforti will be on Buildings and Grounds committee.

Finance Committee – William Katchen, CPA went over the FYE 3/31/2019 audit report.

Buildings and Grounds Committee –Joseph Capano, Executive Director and Michael Turek, Maintenance Coordinator gave an update on the ongoing maintenance related projects.

Personnel Committee – None

Activity Center Report – Linda Phillips Perez, Senior Coordinator, gave the Board an update on Senior Activity Center events and programs.

Old Business – None.

New Business – None.

Resolution No.47- 2019: (Audit Certification FYE 3/31/2019) Motion made by Commissioner Guttilla seconded by Commissioner Colao. Vote of the board was ayes, five nays, none.

Resolution No.48- 2019: (CDBG 2019-2020 Grant Award Contract (Sidewalk/Curbing Replacement)) Motion made by Commissioner Merrill seconded by Commissioner Conforti. Vote of the board was ayes, five nays, none.

Resolution No.49- 2019: (Award of A/E Services Sidewalk/Curbing Replacement) Motion made by Commissioner Guttilla seconded by Commissioner Calabrese. Vote of the board was ayes, five nays, none.

Resolution No.50- 2019: (November Bills 2019) Motion made by Commissioner Guttilla seconded by Commissioner Merrill. Vote of the board was five – nays, none.

Commissioners’ Comments – None.

The Executive Director opened the meeting to the public. No one from public was present. Public portion was closed.

Motion made to adjourn by Commissioner Guttilla seconded by Commissioner Conforti. Vote of the board was ayes, five - nays, none.

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Cliffside Park Housing Authority of the Borough of Cliffside Park, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Monday, November 4, 2019 at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, or repeated, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.



Joseph Capano, PHM
Executive Director/Secretary

RECORD OF BOARD OF COMMISSIONERS VOTE ON ADOPTION				
BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
PETER COLAO	✓			
RALPH CALABRESE	✓			
VITO CANDELA			✓	
VINCENT CONFORTI	✓			
HARRY GUTTILLA	✓			
JANET MERRILL				✓