

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF CLIFFSIDE PARK

March 5, 2019

Meeting called to order at 4:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement.

PRESENT:

Peter Colao, Chairman
Sal Spoto, Commissioner
Ralph Calabrese, Commissioner
Harry Guttilla, Commissioner
Vito Candela, Commissioner

ABSENT

Sam Carafa, Vice Chairman
Janet Merrill, Commissioner

ALSO PRESENT

Joseph Capano, Executive Director
James Santastiero, Assistant Executive Director
Paul Marino, CPHA Attorney
William Katchen, CPA
Linda Phillips Perez, Senior Coordinator
Michael Turek, Maintenance Coordinator

Joseph Capano, Executive Director, asked if there were any corrections, additions or deletions to the minutes of the February 5, 2019 regular meeting. Motion to approve the minutes of the February 5, 2019 regular meeting made by Commissioner Colao, seconded by Commissioner Spoto. Vote of the board was ayes, four – nays, none, abstain-one.

- Adopting Annual Budget FY 4/1/2019 to 3/31/2020 – Discussion.
- Amending Personnel Policy (Lincoln's Birthday/Floating Holiday) – Discussion.
- Vacant Apartments – See attachment A
- Section Eight – See attachment B
- Investments – See attachment C

Chairman's Report- Chairman Colao had no formal report.

Finance Committee – Adoption of Budget.

Buildings and Grounds Committee –Joseph Capano, Executive Director, gave an update on the ongoing maintenance related projects. Three apartments are being turned over for March/April occupancy. HVAC projects at 550 building and Senior Activity Center kitchen have begun. 550 Building lobby will be upgraded with new floors, ceilings, and painting.

Personnel Committee – None.

Activity Center Report – Linda Phillips Perez, Senior Coordinator, gave the Board an update on Senior Activity Center events and programs.

Old Business – None.

New Business – None.

Resolution No.11- 2019: (DCA Compliance Certification) Motion made by Commissioner Guttilla seconded by Commissioner Spoto. Vote of the board was ayes, five– nays, none.

Resolution No.12- 2019: (Amending Personnel Policy (8.c Holidays)) Motion made by Commissioner Spoto seconded by Commissioner Guttilla. Vote of the board was ayes, five– nays, none.

Resolution No.13- 2019: (Adopting Annual Budget FY 4/1/2019 to 3/31/2020) Motion made by Commissioner Guttilla seconded by Commissioner Calabrese. Vote of the board was ayes, five nays, none.

Resolution No.13- 2019: (March Bills 2019) Motion made by Commissioner Guttilla seconded by Commissioner Calabrese. Vote of the board was ayes, five– nays, none.

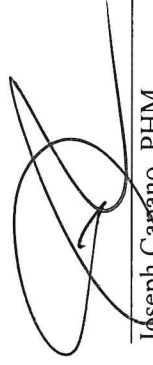
Commissioners' Comments – None.

The Executive Director opened the meeting to the public. Public commented and the public portion was closed.

Motion made to adjourn by Commissioner Guttilla seconded by Commissioner Candela. Vote of the board was ayes, four - nays, none.

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Cliffside Park Housing Authority of the Borough of Cliffside Park, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Tuesday, March 5, 2019 at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.



Joseph Capano, PHM
Executive Director/Secretary

RECORD OF BOARD OF COMMISSIONERS VOTE ON ADOPTION			
BOARD MEMBER	AYE	NAY	ABSTAIN / ABSENT
PETER COLAO	✓		
SIMONE CARAFA			✓
SALVATORE SPOTO	✓		
JANET MERRILL			
RALPH CALABRESE	✓		
HARRY GUTTILLA	✓		
VITO CANDELA	✓		