

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF CLIFFSIDE PARK

November 5, 2018

Meeting called to order at 4:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement.

PRESENT:

Peter Colao, Chairman
Sal Spoto, Commissioner
Ralph Calabrese, Commissioner
Harry Guttilla, Commissioner
Lynn De Lucia, Commissioner

ABSENT

Janet Merrill, Commissioner
Sam Carafa, Vice Chairman

ALSO PRESENT

Joseph Capano, Executive Director
James Santasiero, Assistant Executive Director
Paul Marino, CPHA Attorney
William Katchen, CPA
Michael Turek, Maintenance Coordinator
Linda Phillips Perez, Senior Coordinator

Joseph Capano, Executive Director, asked if there were any corrections, additions or deletions to the minutes of the October 2, 2018 regular meeting. Motion to approve the minutes of the October 2, 2018 regular meeting made by Commissioner Guttilla, seconded by Commissioner DeLucia. Vote of the board was ayes, four – nays, none- abstain, one.

- Audit FYE 3/31/2018 – Certifying Audit.
- Bergen County Senior Initiative – Discussion.
- Section Eight – See attachment B
- Investments – See attachment C

Chairman's Report- Chairman Colao had no formal report.

Finance Committee – William Katchen, CPA discussed FYE 3/31/2018 Audit to Board.

Buildings and Grounds Committee –Joseph Capano, Executive Director, gave an update on the ongoing maintenance related projects. Various apartments are being turned over for November and December occupancy.

Personnel Committee – None.

Activity Center Report – Linda Phillips-Perez, Senior Coordinator, gave the Board an update on Senior Activity Center events and programs. Joseph Capano, Executive Director, informed Board about Senior Activity Center Holiday Party and this year's dedications.

Old Business – None.

New Business – None

Resolution No.52- 2018: (Audit Certification FYE 3/31/2018) Motion made by Commissioner Spoto seconded by Commissioner Colao. Vote of the board was ayes, five– nays, none.

Resolution No.53- 2018: (CDBG 2018-2019 Grant Award Contract (Senior Bus Driver)) Motion made by Commissioner Colao seconded by Commissioner Spoto. Vote of the board was ayes, five– nays, none.

Resolution No.54- 2018: (Payment to RVT Construction) Motion made by Commissioner Colao seconded by Commissioner Guttilla. Vote of the board was ayes, five– nays, none.

Resolution No.55- 2018: (CDBG 2018-2019 Grant Award Contract (HVAC Kitchen AC)) Motion made by Commissioner Guttilla seconded by Commissioner Spoto. Vote of the board was ayes, five– nays, none.

Resolution No.56 - 2018: (November Bills 2018) Motion made by Commissioner Guttilla seconded by Commissioner Spoto. Vote of the board was ayes, five– nays, none.

Resolution No.57- 2018: (CDBG 2018-2019 Grant Award Contract (HVAC/Boiler Upgrades HA Wide)) Motion made by Commissioner Colao seconded by Commissioner Spoto. Vote of the board was ayes, five– nays, none.

Commissioners’ Comments – None.

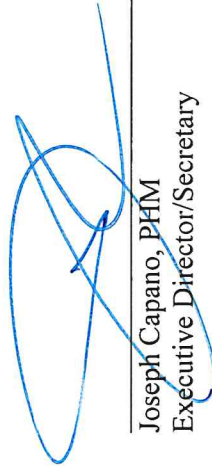
The Executive Director opened the meeting to the public. No one from public commented the public portion was closed.

Motion made to adjourn by Commissioner Guttilla seconded by Commissioner Spoto. Vote of the board was ayes, five - nays, none.

RECORD OF BOARD OF COMMISSIONERS VOTE ON ADOPTION			
BOARD MEMBER	AYE	NAY	ABSTAIN ABSENT
PETER COLAO	✓		
SIMONE CARAFA	✓		
SALVATORE SPOTO			✓
JANET MERRILL			✓
RALPH CALABRESE	✓		
HARRY GUTTILLA	✓		
LYNN DELUCIA	✓		

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Cliffside Park Housing Authority of the Borough of Cliffside Park, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Monday, November 5, 2018 at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.



 Joseph Capano, PHM
 Executive Director/Secretary