

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF CLIFFSIDE PARK

April 10, 2018

Meeting called to order at 4:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement.

PRESENT:

Peter Colao, Chairman
Ralph Calabrese, Commissioner
Harry Guttilla, Commissioner
Lynn De Lucia, Commissioner

ABSENT

Janet Merrill, Commissioner
Sam Carafa, Vice Chairman
Sal Spoto, Commissioner

ALSO PRESENT

Joseph Capano, Executive Director
James Santasiero, Assistant Executive Director
Paul Marino, CPHA Attorney
Michael Turek, Maintenance Coordinator

Joseph Capano, Executive Director, asked if there were any corrections, additions or deletions to the minutes of the March 6, 2018 regular meeting. Motion to approve the minutes of the March 6, 2018 regular meeting made by Commissioner Guttilla, seconded by Commissioner Calabrese. Vote of the board was ayes, four – nays, none.

- Professional Services – RFP Results.
- GHA Inter-Local – Discussion.
- Fairview Senior Center – Update.
- Section Eight – See attachment B
- Investments – See attachment C

Chairman's Report- Chairman Colao asked if RAD admission dollars were received.

Finance Committee – None.

Buildings and Grounds Committee –Joseph Capano, Executive Director, gave an update on the ongoing maintenance related projects. 4 apartments will be turned over for May. Mike Turek, Maintenance Coordinator, gave an update on other maintenance related projects.

Personnel Committee – None.

Activity Center Report – Linda Phillips-Perez, Senior Coordinator, gave the Board an update on Senior Activity Center events and programs. Senior Center summer calendar is being worked on with many events planned.

Old Business – None.

New Business – None

Resolution No.18- 2018: (Award of Audit Contract) Motion made by Commissioner Colao seconded by Commissioner Guttilla. Vote of the board was ayes, four– nays, none.

Resolution No.19- 2018: (Award of Legal Contract) Motion made by Commissioner Colao seconded by Commissioner DeLucia. Vote of the board was ayes, four– nays, none.

Resolution No.20- 2019: (Write off of uncollected rents FYE 3/31/2018) Motion made by Commissioner Guttilla seconded by Commissioner Calabrese. Vote of the board was ayes, four– nays, none.

Resolution No.21- 2018: (Employee Health Insurance Waiver Incentive) Motion made by Commissioner Colao seconded by Commissioner Guttilla. Vote of the board was ayes, four– nays, none.

Resolution No.22- 2018: (Interlocal Service Agreement CPHA&BCCHA) Motion made by Commissioner Colao seconded by Commissioner Calabrese. Vote of the board was ayes, four– nays, none.

Resolution No.23- 2018: (Interlocal Service Agreement CPHA&GHA) Motion made by Commissioner Guttilla seconded by Commissioner Colao. Vote of the board was ayes, four– nays, none.

Resolution No.24 - 2018: (April Bills 2018) Motion made by Commissioner Guttilla seconded by Commissioner Calabrese. Vote of the board was ayes, four– nays, none.

Commissioners' Comments – None.


The Executive Director opened the meeting to the public. No one from public commented the public portion was closed.

Motion made to adjourn by Commissioner Calabrese seconded by Commissioner DeLucia. Vote of the board was ayes, four - nays, none.

RECORD OF BOARD OF COMMISSIONERS VOTE ON ADOPTION			
BOARD MEMBER	AYE	NAY	ABSTAIN ABSENT
PETER COLAO	✓		
SIMONE CARAFA			↘
SALVATORE SPOTO		✓	
JANET MERRILL			↘
RALPH CALABRESE	✓		
HARRY GUTTILLA	✓		
LYNN DELUCIA			✓

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Cliffside Park Housing Authority of the Borough of Cliffside Park, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Tuesday, April 10, 2018 at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.



Joseph Caputo, PHM
Executive Director/Secretary